



INDIAN NATIONAL BAR ASSOCIATION

Head Office: 8/11, Jungpura Extension, New Delhi-110014
Phone No. +91-11-49036141; E:mail:contact@indianbarassociation.org

CALL FOR APPLICATIONS

EDITORIAL COMMITTEE, **SECTION FOR LAW STUDENTS,** **INBA**

I. ABOUT INBA SECTION FOR LAW STUDENTS-

INBA is keenly focused on taking the Indian legal industry and its members to newer heights. Representing the entire Legal ecosystem in India, INBA is dedicated to expand its member's professional network and industry insight.

The Section for Law Students draws on its rich cultural diversity to offer students a distinctive membership experience, which bridges the gap between disparate legal jurisdictions. Section for Law Students is governed by an Executive Committee, which comprises a team of dedicated law students, whose unflagging efforts in organizing projects enrich the career of law students in India. The Executive Committee is assisted by Campus Ambassadors, other INBA Sections and INBA core team, whose indefatigable efforts and unwavering support has ensured that Section for Law Students has grown by leaps and bounds since its inception.

II. OBJECTIVES-

- To promote the public good in relation to legal matters viewed in the broadest context
- To maintain standards of professional conduct and participate in the discipline of members when required
- To arrange and promote continuing legal education
- To promote, conduct & cooperate in the promotion or conduct of activities of a professional, educational, cultural, and social nature amongst the law students
- To increase the interactive prospects of its members with the pioneers of the legal field and practice

III. ABOUT EDITORIAL COMMITTEE-



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The Editorial Committee serves as the official governing and decision making body of Section for Law Students, INBA's Newsletters, Articles & Journals. The Editorial Committee collectively has the following responsibilities;

1. Accept submissions and assign submissions to the appropriate editors for review.
2. Formulate the Editorial Policy of Section for Law Students, INBA's Newsletters & Journals and ensure its integrity.
3. Make decisions on what articles are publishable (Subject to oversight by Chair, Section for Law Students, INBA).
4. Distribute and promote the of Section for Law Students, INBA's Newsletters & Journals in the academic circles.
5. Supervise the work of Managing Editors, Assistant Managing Editors and Editors.
6. Organize meetings.

IV. ROLES AND RESPONSIBILITIES:

Indian Law Students pursuing LL.B Course (3Years & 5Years) fulfilling our eligibility criteria can apply to become an Editor.

The responsibilities of an Editor include:

1. Proofread and check the argument and logical flow of articles
2. Draft Articles and Documents as and when necessary
3. Edit for substance, grammar, style and clarity.
4. Check the structure and coherence of the article.
5. Check the footnotes for accuracy and completeness.
6. Ensure that the footnotes and text conform to the citation style.
7. Perform first edits on submitted articles and book reviews.
8. Perform tasks assigned by the Managing Editor.

V. EXPECTATIONS FROM AN IDEAL CANDIDATE-

- Devoting 8-10 hours a week to INBA Student Section
- Excellent inter-personal and communication skills
- Out-of-box and creative thinking
- Good Knowledge of MS Office
- Honesty and reliability
- Strict adherence to timeline

VI. ELIGIBILITY-

- Student pursuing three year or five year law course from a recognized institution.



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- Prior experience in organizing/managing/directing/volunteering educational, technical or cultural event

VII. APPLICATION PROCEDURE-

Send an email with your CV and cover letter at jayantbhardwaj10@gmail.com with the subject line: "Application for Editorial Committee" and cc: ridhzsh.511@gmail.com
It should be accompanied by a 500 word write-up on any of the prevailing legal issues.
Last Day for application: 10th July, 2017

VIII. SELECTION PROCEDURE-

Shortlisted candidates have to go through interviews:

- Telephonic Interview
- Video Conference Interview (if necessary)

IX. INCENTIVES-

- Personal and soft-skill development
- Discount on INBA Academy courses
- Discount on paid conferences organized by INBA
- Opportunity to participate in networking events
- Around the globe exposure in the field of law
- Scholarship opportunities
- Certificate of Merit and Letter of Recommendation after successful completion

Note: *All the positions are unpaid and voluntary in nature.* For further clarifications, please free to contact the undersigned:

Jayant Bhardwaj- Chair, Section for Law Students, INBA

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