



INDIAN NATIONAL BAR ASSOCIATION

Head Office: 8/11, Jungpura Extension, New Delhi-110014
Phone No. +91-11-49036141; E:mail:contact@indianbarassociation.org

CALL FOR APPLICATIONS

D&P COMMITTEE, **SECTION FOR LAW STUDENTS,** **INBA**

I. ABOUT INBA SECTION FOR LAW STUDENTS-

INBA is keenly focused on taking the Indian legal industry and its members to newer heights. Representing the entire Legal ecosystem in India, INBA is dedicated to expand its member's professional network and industry insight.

The Section for Law Students draws on its rich cultural diversity to offer students a distinctive membership experience, which bridges the gap between disparate legal jurisdictions. Section for Law Students is governed by an Executive Committee, which comprises a team of dedicated law students, whose unflagging efforts in organizing projects enrich the career of law students in India. The Executive Committee is assisted by Campus Ambassadors, other INBA Sections and INBA core team, whose indefatigable efforts and unwavering support has ensured that Section for Law Students has grown by leaps and bounds since its inception.

II. OBJECTIVES-

- To promote the public good in relation to legal matters viewed in the broadest context
- To maintain standards of professional conduct and participate in the discipline of members when required
- To arrange and promote continuing legal education
- To promote, conduct & cooperate in the promotion or conduct of activities of a professional, educational, cultural, and social nature amongst the law students
- To increase the interactive prospects of its members with the pioneers of the legal field and practice

III. ABOUT DEVELOPMENT & PROGRAMME COMMITTEE-



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The Development & Programme Committee has the prime focus on raising funds for the various activities of INBA by drawing up a fund raising plan which includes seeking corporate sponsors and large individual donors, writing grants, creating and managing an endowment and other more sophisticated method of generating revenue. The committee also aims at assisting the core team of INBA in organizing various activities like National & International Conferences, Seminars, Conclaves, Moot Competitions, Debates, Webinars and other programmes for the benefit of legal fraternity.

IV. ABOUT DEVELOPMENT & PROGRAMME COMMITTEE RECRUITMENT DRIVE-

D & P Committee Recruitment Drive is an initiative by Indian National Bar Association (INBA) for the benefit of law students across the country. The course of this drive is to short list the vivid and versatile law enthusiasts. With the purpose ranging from legal networking to enhancement of legal knowledge of the members of this drive, including various other benefits that shall come through in tenure of the membership of INBA.

V. ROLES AND RESPONSIBILITIES:

The member of Development & Program committee of INBA shall observe and follow the following roles and responsibilities:

- Representing INBA Section for Law Students at their respective college
- Working in accordance with the objectives of the D&P committee and performing the assigned tasks
- Identifying target markets and developing strategies to communicate with them
- Maintaining and developing existing plus new student members through appropriate propositions
- Networking by means of organizing events, conferences and guest lecturers across all law colleges
- Travelling to colleges, firms, advocates, judges, sponsors, learning partners for meetings and giving presentations
- Carrying out local marketing activities to agreed budgets and timescales e.g., promotions, sponsoring, public speaking and social-media promotions
- Participating in weekly conference call organized by the officiating members



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- Thinking out of the box and undertaking step for student welfare within the framework of policy of INBA
- Assist the team in organizing moot court competitions, conferences, seminars, debate and other events
- Sending monthly report of tasks performed to Chair and Vice-Chair of INBA Section for Law Students

VI. EXPECTATIONS FROM AN IDEAL CANDIDATE-

- Devoting 8-10 hours a week to INBA Student Section
- Excellent inter-personal and communication skills
- Out-of-box and creative thinking
- Good Knowledge of MS Office
- Honesty and reliability
- Strict adherence to timeline

VII. ELIGIBILITY-

- Student pursuing three year or five year law course from a recognized institution.
- Prior experience in organizing/managing/directing/volunteering educational, technical or cultural event

VIII. APPLICATION PROCEDURE-

Send an email with your CV and cover letter at jayantbhardwaj10@gmail.com with the subject line: "Application for D&P" and cc: ridhzsh.511@gmail.com

Last Day for application: 10th July, 2017

IX. SELECTION PROCEDURE-

Shortlisted candidates have to go through interviews:

- Telephonic Interview



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- Video Conference Interview (if necessary)

X. INCENTIVES-

- Personal and soft-skill development
- Discount on INBA Academy courses
- Discount on paid conferences organized by INBA
- Opportunity to participate in networking events
- Around the globe exposure in the field of law
- Scholarship opportunities
- Certificate of Merit and Letter of Recommendation after successful completion

Note: *All the positions are unpaid and voluntary in nature.* For further clarifications, please free to contact the undersigned:

Jayant Bhardwaj- Chair, Section for Law Students, INBA

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